

FINANCIAL INSTITUTION ACCOUNT CLOSING REPORT

Please complete this sheet each time an IOLTA account is closed.

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A. MAIL THIS STATEMENT TO:

THE MASSACHUSETTS IOLTA COMMITTEE
SEVEN WINTHROP SQUARE, THIRD FLOOR
BOSTON, MA 02110-1245

.....
B. FINANCIAL INSTITUTION INFORMATION

Name: _____
Address: _____
City: _____
State: _____ Zip: _____
ABA#: _____

.....
C. CONTACT INFORMATION

Name: _____
Title: _____
Department: _____
Telephone: _____
Fax: _____
Date Prepared: _____
Signature: _____

.....
D. ACCOUNT INFORMATION

Account Number: _____
Account Title: _____

Address: _____
City: _____
State: _____ Zip: _____

.....
E. DATE CLOSED

_____/_____/_____

.....
F. REASON

Attorney's Request Zero Balance Inactive/Dormant
Excessive NSF's Other, please specify: _____

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G. NOTIFICATION

Please be advised: Supreme Judicial Court guidelines clearly state that interest must be paid on all funds in an IOLTA account. Therefore, a financial institution should not close and IOLTA account prior to interest posting if the accrued interest is forfeited as a result. Please contact the IOLTA Committee if you have any questions regarding this provision.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT THE IOLTA COMMITTEE (617) 723-9093